

# HOYTS

## CINEMAS

Hoyts Cinema  
530 Bushy Hill Rd  
Simsbury, CT 06070

### APPLICATION FOR EMPLOYMENT

Date available to begin work \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_

Rate of pay expected \$ \_\_\_\_\_ Per \_\_\_\_\_

Name	_____	_____	_____	S.S. No.	_____
	Last	First	Middle Initial		
Present Address	_____	_____	_____		
	No.	Street	City		
	_____	_____	_____	Phone No.	( ) _____
	State		Zip		
Permanent Address	_____	_____	_____		
	No.	Street	City		
	_____	_____	_____	Phone No.	( ) _____
	State		Zip		

The company does not discriminate in hiring or employment on the basis of race, color, religion, national origin, sex, marital status, ancestry, age (as defined by applicable law) legally recognized handicap, or veteran status. No question on this application is intended to secure information to be used for any discriminatory purpose.

**PERSONAL**

Were you previously employed by this company?  No  Yes \_\_\_\_\_ / \_\_\_\_\_  
 Have you applied to this company before?  No  Yes \_\_\_\_\_ / \_\_\_\_\_  
 Are you under 16 years of age?\*  No  Yes \_\_\_\_\_ / \_\_\_\_\_  
 Are you 16 or 17 years of age?\*  No  Yes \_\_\_\_\_ / \_\_\_\_\_

\*Due to child labor laws, if question arises, we reserve the right to request the Birth Certificate for an applicant who appears to be under 18 years of age.

Are you a citizen of the United States, or an alien with a valid Alien Registration Card, or an alien legally registered with the U.S. Immigration and Naturalization Service?

Yes  No

Have you ever been convicted of a felony?\*  No  Yes

Have you been convicted of a misdemeanor or completed a period of incarceration within the past five years, with the exception of a first conviction for drunkenness, simple assault, speeding, minor traffic violations, affray, or disturbance of the peace?\*

No  Yes

If your answer to either of the above questions is yes, please explain: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Have you been bonded (Management applicants only?)  No  Yes With what employers? \_\_\_\_\_

Emergency notification:

Name \_\_\_\_\_ Relationship \_\_\_\_\_  
 Last First Middle Initial  
 Address \_\_\_\_\_  
 No. Street City  
 State Zip Phone No. ( ) \_\_\_\_\_

**EDUCATION**

School	Name and Location of School	Course of Study	Did You Graduate?	Years Completed	Degree of Diploma
College	/		<input type="checkbox"/> Yes <input type="checkbox"/> No		
High	/		<input type="checkbox"/> Yes <input type="checkbox"/> No		
Elementary	/		<input type="checkbox"/> Yes <input type="checkbox"/> No		
Other	/		<input type="checkbox"/> Yes <input type="checkbox"/> No		

Complete this section if you served in the U.S. armed forces

**MILI-TARY**

Describe your duties and any special training \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

Period of Active Duty \_\_\_\_\_ / \_\_\_\_\_  
 From To

Branch of Service \_\_\_\_\_

Rank at Discharge \_\_\_\_\_

Date of Final Discharge \_\_\_\_\_ / \_\_\_\_\_

\* Statement to Applicant: In answering the following question, please be advised that your past conviction(s) of crime is not an automatic bar(s) to your employment. Where relevant, it will be considered with your application as a whole.

An applicant for employment with a sealed record on file with the Commissioner of Probation may answer "no record" with respect to an inquiry herein relative to prior arrests, criminal court appearances or convictions. In addition, any applicant for employment may answer "no record" with respect to any inquiry relative to prior arrests, court appearances and adjudications in all cases of delinquency or as a child in need of services which did not result in any complaint transferred to the Superior Court for criminal prosecution

**EMPLOYMENT**

Please give accurate, complete full-time and part-time employment record. Start with present or most recent employer.

1 Company Name \_\_\_\_\_ Location \_\_\_\_\_  
 Address \_\_\_\_\_ Location \_\_\_\_\_  
 Name of Supervisor \_\_\_\_\_  
 State Job Title \_\_\_\_\_  
 Describe your work \_\_\_\_\_

Employed \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_  
 From \_\_\_\_\_ To \_\_\_\_\_  
 Rate of Pay \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_  
 Start \_\_\_\_\_ Last \_\_\_\_\_  
 Telephone (\_\_\_\_) \_\_\_\_\_  
 Reason for Leaving \_\_\_\_\_

2 Company Name \_\_\_\_\_  
 Address \_\_\_\_\_  
 Name of Supervisor \_\_\_\_\_  
 State Job Title \_\_\_\_\_  
 Describe your work \_\_\_\_\_

Employed \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_  
 From \_\_\_\_\_ To \_\_\_\_\_  
 Rate of Pay \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_  
 Start \_\_\_\_\_ Last \_\_\_\_\_  
 Telephone (\_\_\_\_) \_\_\_\_\_  
 Reason for Leaving \_\_\_\_\_

3 Company Name \_\_\_\_\_  
 Address \_\_\_\_\_  
 Name of Supervisor \_\_\_\_\_  
 State Job Title \_\_\_\_\_  
 Describe your work \_\_\_\_\_

Employed \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_  
 From \_\_\_\_\_ To \_\_\_\_\_  
 Rate of Pay \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_  
 Start \_\_\_\_\_ Last \_\_\_\_\_  
 Telephone (\_\_\_\_) \_\_\_\_\_  
 Reason for Leaving \_\_\_\_\_

We may contact the employers listed above unless you indicate those you do not want us to contact.

Employer Number(s) \_\_\_\_\_ Reason \_\_\_\_\_

**REFERENCES**

Give the names of three persons not related to you, whom you have known at least one year.

Name	Address	Business	Phone	Years
			( )	
			( )	
			( )	

Give the names of any friends or relatives who have worked or are working for the company.

Name	Relationship	Theatre	Dates	

**MISC.**

Membership in professional or trade organizations \_\_\_\_\_  
 (Exclude those which may disclose your race, color, religion or national origin)

Are there any other experience, skills or qualifications which you feel would especially fit you for service with this company?  
 \_\_\_\_\_

I understand and agree that any employee handbook or other employment policies provided by the company of which I may receive or become aware will not constitute an implied or express employment contract, but will be merely a gratuitous statement of the company's current policies. Notwithstanding the fact that the company may, in its sole discretion, give written warnings from time to time to various employees for failure to perform properly or to follow company policy, no such warnings are required prior to termination. I understand and agree that if I am offered employment with the company, my employment will be for no definite term and that either I or the company will have the right to terminate the employment relationship at any time, with or without cause, and with or without notice. I also understand that this status can only be altered by a written contract of employment which is specific to all material terms and is signed by me and the president of the company.

It is unlawful in Massachusetts to require or administer a lie detection test as a condition of employment or continued employment. An employer who violates this law shall be subject to criminal penalties and civil liability.

I certify that the information included on this application form is accurate and complete. I understand that my application and references may be investigated by the Company, and that giving incomplete or inaccurate information may result in rejection of this application, or may result in disciplinary action and/or dismissal if discovered after employment commences. I understand that an offer of employment is subject to a satisfactory check of references.

Date \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_ Signature of Applicant \_\_\_\_\_

**SCHEDULING**

Are you available for full-time work?  Yes  No

WEEK DAYS (Daytime) \_\_\_\_\_

WEEK NIGHTS \_\_\_\_\_

WEEK-ENDS (Daytime) \_\_\_\_\_

WEEK-ENDS (Evening) \_\_\_\_\_

HOLIDAYS (Daytime) \_\_\_\_\_

HOLIDAYS (Evening) \_\_\_\_\_

**INTERVIEWER**

Interviewer should discuss job opportunity and assess suitability of applicant for that job.

Interviewer 1 \_\_\_\_\_ Date \_\_\_\_ / \_\_\_\_ / \_\_\_\_

Neatness	Personality	Interest
Character	Ability	Applicable Experience

Interviewer 2 \_\_\_\_\_ Date \_\_\_\_ / \_\_\_\_ / \_\_\_\_

Neatness	Personality	Interest
Character	Ability	Applicable Experience

**REFERENCE CHECK**

Before final approval is given for applicant to begin working, a profile must be established. Use the Reference Check forms to verify the information stated by the applicant and summarize below. Attach reference check forms to application.

Reference 1

All information checks out  Yes  No Reference is:  Excellent  Good  Fair  Poor

Reference 2

All information checks out  Yes  No Reference is:  Excellent  Good  Fair  Poor

Reference 3

All information checks out  Yes  No Reference is:  Excellent  Good  Fair  Poor

**STATUS**

Hired  Yes  No

(circle one) Full-Time Part-Time

Reporting Date \_\_\_\_ / \_\_\_\_ / \_\_\_\_

Location \_\_\_\_\_

Salary \_\_\_\_\_

Initial Salary Review \_\_\_\_ / \_\_\_\_ / \_\_\_\_

Benefits Eligibility Date

\_\_\_\_ / \_\_\_\_ / \_\_\_\_